

FESTIVAL FLEURIEU EVENT

— 2023 REGISTRATION FORM



DUE BY 30TH NOVEMBER 2022

PROPOSED EVENT DETAILS

Event Name:

Date/s :

Alternate Dates:

Time(s):

Venue Name:

Venue Address:

Category:

Art

Environment & Heritage

Food & Wine

Literature

Music & Performance

Youth & Families

Please *tick* which category best describes your event. Only one category per event.
(Note: Art includes Artist Studio Trail Exhibitions)

Ticketed Event? Yes No

Ticket Price Structure:

One Standard Price \$

Various Prices (please indicate below)

Adult \$ Child \$ Concession \$ FF Friends \$

Maximum Number of Tickets for Sale:

When would you like the bookings to close? Date

Time

CONTACT DETAILS OF APPLICANT

Contact Name:

Organisation:

Position:

Email Address:

Phone:

Postal
Address:

Postcode:

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DETAILS OF EVENT (IN 50 - 75 WORDS)

Light blue horizontal bars for event details.

ESSENTIAL DOCUMENTATION TO BE INCLUDED WITH YOUR EVENT REGISTRATION

- Three Images (Photos/Logos) to be used in official program & website
These Images need to be of a high resolution as a square & rectangle (equal to 2 squares) for use on the web and in the program.
(please supply these via email directly to admin@festivalfleurieu.com.au)
(If in doubt, please contact admin email (above)).
- A copy of the Event Safety & Risk Management Plan
- A site/location map
- A list of food & beverage providers (if applicable)
- A copy of your Public Liability Cover (minimum \$20 Million)
- Event Registration Fee \$50

PAYMENT OPTIONS

- CHEQUE - Payable to Festival Fleurieu PO Box 559, Yankalilla SA 5203
- DIRECT DEBIT - Bendigo Bank | BSB: 633-000 | A/C: 1647-16458
With your Event Reference

Is your event contingent upon receipt of Grant Funding? Yes No

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SET UP QUESTIONS

Is your event accessible to people with a disability? Yes No

Please describe in the space below, what type of activities are planned for this event. (Photography, Filming, fireworks, animals onsite, amplified sound, significant lighting, food/beverages on site, liquor on site)

Four horizontal light blue bars for describing event activities.

Will you be using temporary structures or equipment? Yes No
(Temporary structures, tables, chairs, fold up marquees, staging, signage, sports & recreation equipment, amusements & inflatable devices)

Will you be using electrical appliances or equipment? Yes No
(Cooking appliances, lighting, temporary electrical boards, powered machinery, computers/electronics)

Will you be using Dangerous Substances? Yes No
(LPG cylinders, flammable liquids, fireworks)

Will there be moving vehicles, road closures, traffic management, pedestrian movement etc? Yes No

Do you require access to water, specific site access, reserved or extra car parking? Yes No

If you answered yes to any of the above, please provide details.

Five horizontal light blue bars for providing details if applicable.

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Please be aware that the use of public (Council Owned) land will require a permit from the council.

TERMS & CONDITIONS

- ✦ Festival Fleurieu will take no liability for the cancellation of events due to COVID 19 restrictions.
- ✦ All events & event dates & times are to be approved by the Festival Fleurieu Board.
- ✦ All events are to align with the Festival Fleurieu Strategic Plan (www.festivalfleurieu.com.au)
- ✦ All pre-sold ticketing of events will be managed through the Fleurieu Coast Visitor Centre.
- ✦ Event Holders are not to pre-sell their tickets to their events.
- ✦ A 10% commission will be charged on all tickets, please include this fee in your pricing.
- ✦ The Festival Fleurieu Logo is to appear on all your promotional material for this event. An electronic copy of the logo will be forwarded to you on acceptance of your registration. Assistance is available for the development of promotional material.
- ✦ A copy of all your promotional material is to be forwarded to Festival Fleurieu.

Signature **Date:**

Name:

EVENT REGISTRATION OPTIONS

POST: PO Box 559 Yankalilla SA 5203

EMAIL: admin@festivalfleurieu.com.au

HAND DELIVER: Fleurieu Coast Visitor Centre (163 Main South Road Yankalilla)